

**Extract from Memorandum and Articles of Association of THE INCORPORATED SOCIETY OF ORGAN BUILDERS (Incorporated the 2<sup>nd</sup> day of May, 1947)**

**“1. QUALIFICATION AND ADMISSION OF MEMBERS**

Art. 4. The Members of the Society shall consist of five classes, viz, Students, Ordinary Members, Associates, Fellows and Counsellors.

Art. 5. A person shall only be admitted as a Student Member if he:-

- (i) is undergoing recognised training in the craft of organ building or,
- (ii) has entered upon but not completed five years practical experience (excluding a period of recognised training) in such craft, and
- (iii) is sponsored by a Fellow, Counsellor, Associate or Ordinary Member of the Society, and
- (iv) is accepted by the Council as a Student Member.

Art. 6. A person shall only be admitted as an Ordinary Member if he:-

- (i) has had recognised training in the craft of organ building, and
- (ii) has had five years practical experience (excluding a period of recognised training) in the craft of organ building, and
- (iii) is sponsored by two Members of the Society (other than Students), and
- (iv) holds a recognised Certificate of Competence in the craft of organ building or has passed such examination or examinations as the Council may determine, and
- (v) is accepted by the Council as an Ordinary Member.

Art. 7. A person shall only be admitted as an Associate Member if he:-

- (i) has been an Ordinary Member of the Society for a period of not less than five years, or
- (ii) has had recognised training in the craft of organ building and ten years practical experience in such craft (excluding a period of recognised training) and
- (iii) has both passed such examination or examinations (if any) as the Council may determine, and
- (iv) is accepted by the Council as an Associate Member.

Art. 8. A person shall only be admitted as a Fellow if he:-

- (i) holds a position of Authority in the craft of organ building, and
- (ii) has been an Associate Member of the Society for not less than five years, or
- (iii) has had recognised training in the craft of organ building and fifteen years practical experience (excluding the period of recognised training), and

- (iv) has both passed such examination or examinations (if any) as the Council may require, and
  - (v) is accepted by the Council as a Fellow of the Society.
- Art. 9. A person shall only be admitted as a Counsellor if (though failing to qualify as a Student, Ordinary Member, Associate Member or Fellow of the Society) he holds and has held a position of responsibility in the craft of organ Building for more than ten years, and
- (i) is both sponsored by two Members of the Society, and
  - (ii) is accepted by the Council as a Counsellor of the Society.
- Art. 10. A Fellow shall be at liberty to make use of the letters F.I.S.O.B. after his name, a Counsellor the letters C.I.S.O.B. after his name, an Associate the letters A.I.S.O.B. after his name, and an Ordinary Member the letters M.I.S.O.B. after his name, but only so long as he shall continue to be a Fellow, Counsellor, Associate or Ordinary Member as the case may be.
- Art. 11. Applicants for examination shall pay such fees as the Council shall, by bye-law, from time to time direct. The Council may from time to time by bye-law determine that service under Articles or Indentures of Apprenticeship with a Fellow or Associate of the Society paying an annual subscription as a Member in practice, under the provisions of Article 22, shall be a condition precedent to the intermediate examination. The Council may also by bye-law determine that the passing of a preliminary examination shall be a condition precedent to the commencement of service under such Articles or Indentures, and may likewise prescribe the minimum period of service, and make such other regulations in respect thereof as shall seem reasonable to the Council.
- Art. 12. The Council shall at their discretion (subject only to these Articles and to the bye-laws for the time being in force) determine as to the admission of applicants, and their decision not to admit any person shall be final, and the Council shall not be bound to give any reason for their decision.
- Art. 13. Every Member (other than a Student Member) shall be entitled to a certificate of admission. Certificates of admission to the ranks of Fellows, Counsellors, Associates and Ordinary Members shall be in the form of Schedule A hereto annexed.
- Art. 14. Every Fellow, Counsellor, Associate, Ordinary and Student Member of the Society shall, upon applying for admission, sign the engagement to observe these presents and the rules and regulations of the Society for the time being in force, as set forth in the form of application for admission.
- Art. 15. Any one ceasing by death or otherwise to be a Member of the Society shall not, nor shall his representatives, have any claim upon or interest in the funds of the Society; but this Article shall be without prejudice to the rights of the Society to claim from his estate any arrears of subscription or other sums due from him to the Society at the time of his ceasing to be a Member.
- Art. 16. Every Member shall from time to time notify to the Secretary a place of business or residence to be registered as his place of address, and the place so from time to time registered shall for the purposes of the Statutes and these presents be deemed his place of residence.
- Art. 17. If any Member shall fail to give a place of address in the United Kingdom he shall not be entitled to receive notice of any of the general meetings or other proceedings of the Society,

and no meetings or other proceedings shall be invalidated by reason of his not having received such notice as aforesaid.

Art. 18. The Secretary shall allow, between the hours of ten in the forenoon and twelve at noon, such inspection of the register of Members or other register as is provided by the Statutes, and such inspection of the books as is provided for by Clause X of the Memorandum of Association, but so that any Member or other person, before inspecting any such register or books, shall sign his name in a book kept for this purpose, but the Secretary shall not, without the express authority of the Council, allow any other inspection of the records, books or papers.

Art. 19. All records, books and papers shall at all times be open to the inspection of Members of the Council.

Art. 20.

A. Persons admitted as Fellows, Counsellors, Associates, Ordinary Members or Students shall on such admission pay such sums as shall from time to time be prescribed by the members at a general meeting, and until so varied persons admitted as Fellows and

Counsellors shall pay	£50.00
persons admitted as Associates shall pay	£25.00
persons admitted as Ordinary Members shall pay	£10.00
persons admitted as Students shall pay	£5.00

B. Provided always that any Associate, Ordinary Member, or Student who is promoted shall on such promotion pay only the difference between the Admission rates of the status from which, and to which, such person is promoted existing at the time of such promotion.”